BY-LAWS OF UNIVERSITY OF IDAHO(remove) ONEIDA COUNTY
4-H/FFA MARKET ANIMAL SALE COMMITTEE

ARTICLE I– NAME

This organization shall be known as the University of Idaho Oneida County 4-H/FFA Market Animal Sale Committee. Change: This Organization shall be known as the Oneida County Fair Livestock Sale Committee governed under the Oneida County Fair Borad of Trustees.

ARTICLE II– ORGANIZATION

The committee shall be organized under the supervision of the University of Idaho Cooperative Extension System faculty and staff and managed by the officers elected from within the county. Change: The committee shall be organized under the supervision of the Oneida County Fair Board and guidance of the University of Idaho Cooperative Extension office staff and managed by the officers elected from within the county to conduct and produce the Jr. Livestock Sale.

ARTICLE III– MISSION STATEMENT

The mission of the committee is to make sure 4-H and FFA youth acquire knowledge, develop life skills, and form attitudes that will enable them to become self-directing, productive, and contributing members of society through the real-life experience of market animal production.

ARTICLE IV – FUNCTIONS

Section 1: Committee Functions

A. To assist in providing educational opportunities for 4-H & FFA members participating in Oneida County Fair market animal projects. Remove.
B. To promote the 4-H/FFA market animal program in Oneida County.
C. To advertise the sale and actively solicit program support.
D. To receive input concerning market animal participants and act upon that input.
E. To assist in planning, conducting and evaluating 4-H/FFA market animal activities. **Change: To assist in planning, conducting and production of the Jr. Livestock sale for 4-H/FFA Market Animals.**
F. To ensure that no discrimination takes place and that all youth in Oneida County have the opportunity to participate in the market animal program.

ARTICLE V – MEETINGS

2. Take roll at meeting.
3. Keep updated committee member's list.
4. Assist in preparation of sale program.
5. Assist vice president with advertisement.
6. Assist with agenda preparation.
7. Provide previous meeting minutes to president to present at current meeting.
8. Assist at fair shows as needed.

D. The duties of the Treasurer shall be to:
1. Carry out pre-sale correspondence and prepare advertising materials.
2. Prepare sale program.
3. Get sale supplies and materials ready.
4. Clerk at sale
5. Send invoices and posters to buyers after the sale.
6. Pay bills.
7. Send checks and statements to exhibitors.
8. Prepare a financial report after the sale and report to the committee.

E. The Duties of the Extension Staff
1. Make sure the facilities are secured for all committee activities and events.
2. Make sure judges have been contracted.
3. Assist the Species chairs in contacting packer buyers.
4. Make sure floor buyers are secured.
5. Provide educational activities and events.
6. Assist the President and Secretary with agenda preparation.
7. Prepare the sale program.
8. Oversee disbursements
9. Set weight classes
10. Make sure the show is clerked and sale order is completed after the show

F. The Duties of the Species chairs
1. Present potential judges to the committee. When a judge is selected by the committee contact Extension office about hiring
2. Assist at beginning and final weigh-ins, for the entirety of that species
3. Attend and help during the show at the fair including lining up classes
4. Contact packer buyers, oversee the delivery of animals and barn clean-up
5. Identify announcers, ring stewards and ribbon runners for the show at the fair
6. Work with president and vice-president to determine floor buyers and prices
7. Delivery of animals and clean-up after the sale
8. Species chairs shall consist of no fewer than one person